The Ohio Housing Finance Agency (OHFA) will review and approve the Design and Architectural Standards (DAS) of an entity each calendar year, prior to the entity submitting a Low-Income Housing Tax Credit (LIHTC) program application. Exceptions to the DAS must be requested through this Exception Request Form and are considered on a case-by-case basis with compelling justification.

Instructions:

1. **Send a separate form for each individual Exception Request**
2. Include this form and all supporting documentation as directed in the funding round guidelines.

|  |  |
| --- | --- |
| **Date** |  |
| **Funding Round** | 4% LIHTC |
| **Project Name** |  |
| **Project Address** |  |
| **Developer** |  |
| **Developer Contact Name** |  |
| **Developer Contact Email** |  |
| **Developer Contact Address** |  |
| **Developer Contact Phone** |  |
| **Architect/Architectural Firm** |  |
| **Construction Type (Check All)** | New Construction Rehabilitation  Adaptive Reuse  Mixed  Moderate A New Construction  Moderate B Rehabilitation  Substantial Adaptive Reuse |
| **Population Served (Check All)** | General Occupancy  Senior  Service Enriched |
| **Other Important Information** |  |

## Design Exceptions

For each category below describe the reason for the request and what actions you will take to best further the intent of the requirement. Provide supporting documentation as necessary to justify your request including plans, elevations, site grading, or any other drawings that give context to the request. Refer to the most recently-approved [Design and Architectural Standards](https://ohiohome.org/ppd/documents/DesignArchitecturalStandards.pdf) for further requirements and details.

The OHFA architectural team will review requests and make a recommendation to the management team to accept, deny, or modify the exception.

|  |  |
| --- | --- |
| **Project Information** | |
| **Total number of units in development:** |  |
| **Total number of units needing exception:** |  |
| **Utilizing federal historic tax credits?** |  |

##### New Construction

|  |  |  |
| --- | --- | --- |
| **Check** | **Design Standards Section** | **Exception** |
|  | Non-OHFA Requirement | Item is subject to conflicting, non-OHFA requirement |
|  | Special Consideration | Unable to comply for compelling reason |
|  | Supply chain issues | Significant supply chain shortages that are either protracted or unclear when a resolution will be identified |

##### Rehabilitation or Adaptive Reuse

|  |  |  |
| --- | --- | --- |
| **Check** | **Design Standards Section** | **Exception** |
|  | Universal Design | Unable to meet one or more of the standards  *2 alternative items must be provided for each exception requested.* |
|  | Existing-to-remain | Existing-to-remain that does not meet DAS requirements |
|  | Accessibility | Compliance is technically infeasible  *Must provide alternative methods of compliance to provide accessibility to the greatest extent possible (e.g. semi-ambulatory or reconfiguration)* |
|  | Replace item(s) with 75%+ RUL | Replacement of item is required for green certification |
|  | Durable Materials - Exterior | Unable to meet one or more of the standards |
|  | Holes & Penetrations | Unable to meet one or more of the standards |
|  | Main Entry | Unable to meet one or more of the standards |
|  | Site Design & Landscaping | Unable to meet one or more of the standards |
|  | Parking & Pathways | Unable to meet one or more of the standards |
|  | Outdoor Recreational Features | Unable to meet one or more of the standards |
|  | Stormwater Management | Unable to meet one or more of the standards |
|  | Durable Materials - Interior | Unable to meet one or more of the standards |
|  | Building Systems | Unable to meet one or more of the standards |
|  | Common Areas | Unable to meet one or more of the standards |
|  | Elevators | Unable to meet one or more of the standards |
|  | Interior Doors | Unable to meet one or more of the standards |
|  | Floor Coverings | Unable to meet one or more of the standards |
|  | Unit Sizes | Unable to meet one or more of the standards |
|  | Bedroom Sizes | Unable to meet one or more of the standards |
|  | Bathrooms | Unable to meet one or more of the standards |
|  | Kitchen & Appliances | Unable to meet one or more of the standards |
|  | Laundry Facilities | Unable to meet one or more of the standards |
|  | Supply chain issues | Significant supply chain shortages that are either protracted or unclear when a resolution will be identified |

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| **Design Exception Request Justification** |
| * For each category selected on the previous page, describe your justification for the request and the actions you will take to best further the intent of the requirement. * Provide supporting documentation as necessary to justify your request including plans, elevations, site grading, or any other drawings that give context to the request. Refer to the most recently-approved Design and Architectural Standards for further requirements and details. |
|  | |