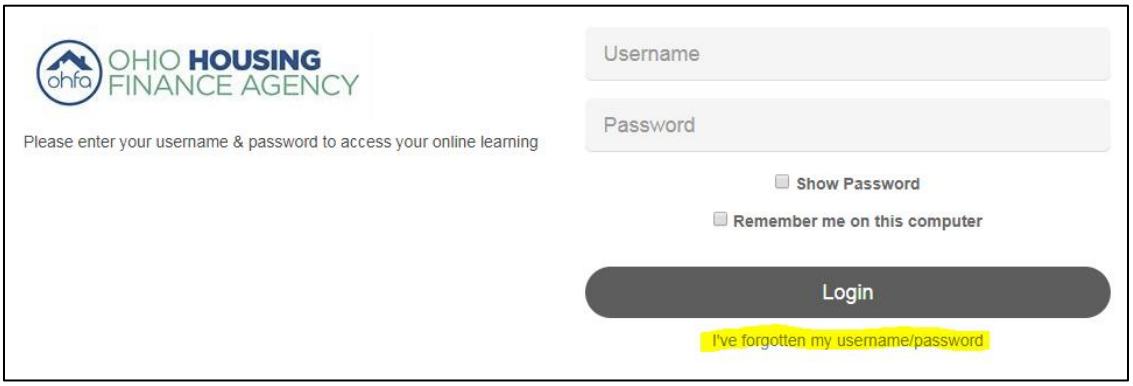
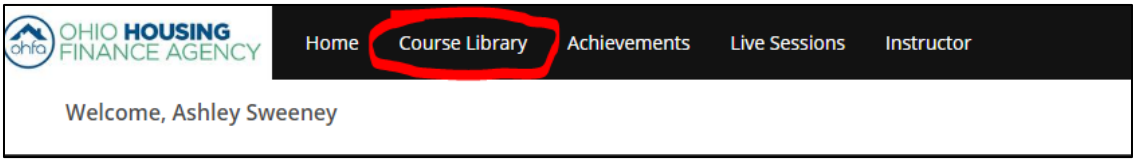
How to Download Your Compliance Training Certificate

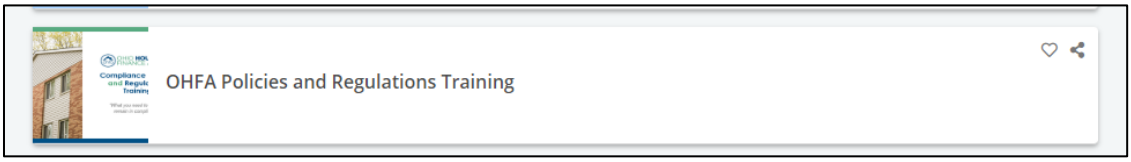
1. Login to your account at: **https://ohfacompliancetrainings.litmos.com**
   Your username is your email address. If you cannot remember your password, click the "**I've forgotten my username/password**" link.



2. Once you login, click "**Course Library**" on the ribbon tab at the top.

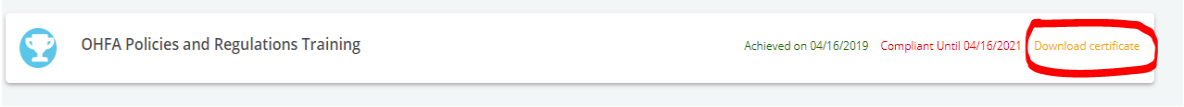


3. Go to the name of the training, in this example: "**OHFA Policies and Regulations Training**"



4. Click the "**Achievements**" link

5. Click the “**Download Certificate**” link



6. Click the PDF link at the bottom of the page. Print or save your certificate.