

Date: _____	Project Number: _____
Project Name: _____	Contact Number: _____
Contact Name: _____	
Contact Email: _____	

Types of Utilities and Utility Method Used

Indicate, by filling out the chart below, what utility method or methods will be used for each utility (e.g. Natural Gas using the Department of Housing and Urban Development (HUD) Utility Schedule Model (HUSM), Electric using the Utility Company Estimate).

Utility Type	Utility Method			
	<input type="checkbox"/> Utility Co. Estimate	<input type="checkbox"/> HUSM	<input type="checkbox"/> Engineer's Energy Consumption Model	<input type="checkbox"/> Renewable Source
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	<input type="checkbox"/> Utility Co. Estimate	<input type="checkbox"/> HUSM	<input type="checkbox"/> Engineer's Energy Consumption Model	<input type="checkbox"/> Renewable Source
	<input type="checkbox"/> Utility Co. Estimate	<input type="checkbox"/> HUSM	<input type="checkbox"/> Engineer's Energy Consumption Model	<input type="checkbox"/> Renewable Source

Note: The 2013 Final HOME Rule has made PHA estimates or other estimates that are not project specific no longer acceptable. This requirement is effective for all rental projects to which HOME funds were committed on or after August 23, 2013.

Utility data is based upon a 12-month period: Yes No

If the answer is no, please explain:

Owner/Owner agent agrees to make available the proposed utility allowance to tenants at the beginning of the 90-day period before the approved utility allowance is used to determine gross rents of rent-restricted units {1.42-10(b)(4)(ii)(B)}.

Yes No

If the answer is no, please explain:

Requested Utility Type Allowance

Request must be very specific including the amount for each utility for each unit bedroom size and unit type [e.g., 1 BR Flat, 2 BR Larger Apt Bldg (5+ units), 3 BR Single Family Attached, etc.]:

Utility	Bedroom Size	Unit Type	Amount

Requested Utility Type Allowance (continued)

Utility	Bedroom Size	Unit Type	Amount

Sample of Units - Required for Engineer's Energy Consumption Model

List tenant names, unit addresses, and bedroom size in sample included on attached sheet(s).

Yes No N/A

All the units contained in the sample have had continuous occupancy over the past 12 months.

Yes No

If the answer is no, please explain:

OHFA may not approve a request if the sample contains a unit that does not have continuous occupancy and/or the sample size is insufficient. If it is not possible to submit a sample that has continuous occupancy due to high vacancy rates or other circumstances, the Owner must explain why the information provided should be used to approve the request.

Energy Efficiency

Has the Owner made any energy efficiency improvements within the last two years?

Yes No

If Yes, please list the improvements (e.g., roofing, windows, insulation) and the date(s) upon which the improvement was made:

Type of Energy Efficiency Improvement	Date

By signing this form, Owner agrees that the approved utility allowance will be effective for one year.

 Owner/General Partner Signature

 Date

 Name (Type or Print)

 Title

Under penalty of perjury, I certify that the information provided herein is true and accurate to the best of my knowledge. The undersigned further understands that providing false representation herein constitutes fraud.