

Below is the list of current Ohio Housing Finance Agency forms that have been added or updated to reflect the Housing Opportunity Through Modernization Act of 2016 (HOTMA) rule. Forms highlighted in **orange** reflect new forms or those with HOTMA updates.

It is important to remember that use of the HOTMA forms (i.e. those highlighted in orange) is **optional until** January 1, 2025. On and after this date, these forms become **mandatory** for all new move-ins and recertifications. If an OHFA form is not listed below, then no change occurred to the form.

Form #	Form Name	Changes Made
PC-E01	Applicant/Tenant Sworn Income and Asset Statement	Multiple changes to bring HOTMA compliant.
PC-E02	Employment Verification	Minor text edit in Release section.
PC-E03	Under \$5,000 Asset Certification	Due to HOTMA, will be deleted effective 1-1-2025
PC-E04	Supporting Document From Public Housing Authority for Applicants/ Tenants Receiving Section 8 Housing Assistance Payments	Due to HOTMA, will be deleted and replaced by PC-E59 effective 1-1-2025
PC-E05	LIHTC Addendum	No changes.
PC-E06	Tenant Income Certification (TIC)	OHFA to update by the end of 2024.
PC-E07	Social Security/Supplemental Security Income Verification	Minor text edit in Release section.
PC-E08	Pension Verification	Minor text edit in Release section.
PC-E09	Military Pay Verification	Minor text edit in Release section.
PC-E10	Child Support Verification	Due to HOTMA, will be deleted effective 1-1-2025.
PC-E11	Unemployment Verification	Minor text edit in Release section.
PC-E12	Financial Aid Verification	Multiple changes to bring HOTMA compliant.
PC-E13	Public Assistance Verification	Due to HOTMA, will be deleted effective 1-1-2025.
PC-E14	Informal Support Verification	Minor text edit in Release section.
PC-E15	Zero Income Verification	Deleted one word.
PC-E16	Bank Account Verification	Deleted one sentence; changed from 6-month balance to current balance.
PC-E17	Life Insurance Verification	Minor text edit in Release section.

PC-E18	Annuity Verification	Minor text edit in Release section.
PC-E19	Real Estate Worksheet	No changes.
PC-E20	Clarification Record	No changes.
PC-E21	Income and Assets Sources Contact Information	Added link to HUD HOTMA Exclusions.
PC-E22	Marital Separation Certification	Deleted sentence re: child support.
PC-E23	Live-in Caregiver Verification of Need	Minor text edit in Release section.
PC-E24	Caregiver Affidavit	Minor text edit in Release section.
PC-E25	Permission to Obtain Utility Verification	No changes.
PC-E26	Move In/Out Inspection	No changes.
PC-E27	Annual Inspection	No changes.
PC-E29	Trust Account Verification	Minor text edit in Release section.
PC-E34	Alimony and/or Informal Child Support Affidavit	Due to HOTMA, will be deleted effective 1-1-2025.
PC-E35	Retirement Savings Plan Verification	Minor text edit in Release section.
PC-E36	Stock Verification	Minor text edit in Release section.
PC-E37	LIHTC/HOME with HCV Unit Clarification Record	No changes.
PC-E42	Student Certification	No changes.
PC-E54	HOME/NHTF Lease Addendum	No changes.
PC-E59	Safe Harbor Income Verification for Means-Tested Forms of Federal Public Assistance	New due to HOTMA. Use for PHA verifications, HOME and NHTF units with PBRA and NHTF units with TBRA.
PC-E60	\$50,000 in Assets Self-Certification	New due to HOTMA.
PC-E61	Personal Property and Asset Calculation Worksheet	New due to HOTMA.
PC-E62	Income Verification From Other Federal or State Rental Assistance Program (Not Housing Choice Vouchers)	New due to HOTMA.