

# How to Get a Benefit Verification Letter



Securing today  
and tomorrow

## Getting your benefit verification letter or proof of income letter is easy with *my* Social Security.

If you are applying for state or local benefits, a loan, mortgage, or assisted housing income, you may need proof of income from Social Security.



1



Sign in to or Create a *my* Social Security account.

2



Select the blue **Replacement Documents** link on the right side of the screen.

3



Select **Get a Benefit Verification Letter** and customize your letter to suit your needs.

4



Select **Apply to Letter** when you're finished.

5



Print your letter by selecting **Print Now** or save it by selecting **Save a Copy**. Close the pop-up box when you're done!

Get your benefit verification letter or proof of income letter today!